

**ABBI BOARD OF DIRECTORS GENERAL MEMBERSHIP MEETING**  
**September 14, 2017**  
**AHS Senior Lounge**

**ATTENDEES:** Susan Smith, Tracy Catron, Chris Quinby, Carlos Velez, Katina Catron, Sheila St. Onge, Sarah Velez, Christine Lent, Alan Mangelsdorf, Renee Laferriere

**Called to order:** 7:05 pm

**(1) Reading of Minutes of previous meeting**

Motion: Renee

Seconded: Carlos

Passed

**(2) Reports of Boards & Standing Committees:**

**Finance – Chair- Carlos Velez**

- Carlos has two copies of our certificate of incorporation from State of NY;
- Carlos presented the Treasurer's Report:
- Finance committee has met twice and exchanged emails; they will meet in November before the board meeting
- Carlos gave a budget presentation; suggested that the board revisit it in January
  - Motion to accept current budget proposal: Al Chen; Seconded: Susan Smith; Passed
- Discussion: Chris suggested that ABBI activities benefit all programs

**Directors' Report:** - None

**Communications** (General)

- Website updates are being made as needed
- Carlos' blog is live

**Social Media** - Chair – Tracy Catron

- Lesley Harrison is on board!

**Good Will/Welfare** - Chair – Katina Catron

- No report

**Fundraising** (*Financial ONLY/does not involve student performances*) – Sheila St. Onge

- *Silent Auction* – Items are coming in
- *Banquet* – Question about any profits resulting from the 50<sup>th</sup> anniversary event prompted a discussion requiring further review and decision
- *Parent Dinner* – Sheila will send notes to Carlos for the Google drive (how to run the parent dinner & ice cream at band camp events)
- *Ads/Sponsorships* – \$2125 in sponsorships to date; \$440 raised in ads for Invitational; more checks are still coming in
- Motion made to give Chris Cox access to ABBI website for updating sponsor list:
  - Motion- Carlos Velez; Seconded- Al Chen; passed
- Sponsorships that come in after the Invitational (during school calendar year):
  - Motion to offer discount & put \$ in discretionary fund: Motion- Sheila St. Onge; Seconded- Carlos Velez; passed

### **Chaperones**

- Chaperones held a meeting

### **Uniforms**

- No report

### **Reports of Special (Select) Committees**

#### **Band Camp**

- No report

#### **Props**

- Props are done. A 2<sup>nd</sup> sea container has been rented for 3 months

#### **Pit Crew**

- No report

#### **Yearbook**

- The yearbook is moving along. Nancy purchased templates for family & friends ads.

#### **Invitational**

- Can we remove speed bumps?
- Wifi for field (connectivity issues); Chris is working on long range wifi antennas

#### **Barnes and Noble**

- Possible December date?

#### **Jazz Cab**

- No report

#### **Yard Sale**

- Raised \$3900!

#### **Community Day**

- No report

50<sup>th</sup>

- 

#### **(4) Special Orders**

#### **(5) Unfinished Business and General Orders**

#### **(6) New Business**

**Comments from the floor:**

**ACTION ITEMS:**

<b><u>TASK</u></b>	<b><u>OWNERSHIP</u></b>	<b><u>DATE DUE*</u></b>	<b><u>DATE DONE</u></b>
Contact Renee Laferiere (sp?), Brian & Kate LaSusa, Gina (Color Guard) re interest in Finance Committee participation	Chris Quinby		<i>Done</i>
Contact Lori Smalley re interest in committee participation	Al Chen		<i>Done</i>
Contact Sheila St. Onge re Drive In plan.	Chris Quinby	<i>Table for next year</i>	
Discuss Guard Event/Fundraising logistics, ie: Spaghetti Dinner, Tag sale, Candy sales with Sheila St. Onge	Chris Quinby	<i>Table</i>	
Review By-Laws and submit any changes by next meeting.	ABBI Board		<i>No comments</i>
Finance report to be submitted by first week of August.	Finance Committee		<i>Done</i>
Reserve rooms for upcoming ABBI Board and General Membership meetings.	Chris Quinby	<i>Ongoing</i>	
Contact Lesley Harrison re assisting with Social Media	Susan Smith		<i>Done</i>
Consult with Mr. Keech re Chaperone Chair (Andrea/Joanne?)	Chris Quinby		<i>Done</i>
Consult with Noreen Gurevich re Dome DVD process/ordering	Tom Spendley?	<i>Table</i>	
Propose date and plan for Drive In event	Alan Mangelsdorf		<i>Idea dropped. No further action required</i>
Update ABBI website (minutes, calendar)	Susan Smith	<i>Ongoing</i>	
contact Zoe's for ice cream (first Friday of band camp)	Sheila St. Onge		<i>Done</i>
Add budget line in P&L for 50 <sup>th</sup> anniversary	Carlos Velez		

\*= if no date specified, task to be completed by next board meeting

**Meeting Adjourned: 9:00 PM**

**Next Meeting: October 12, 2017 at 7:00 pm**